

STUDENT VOICING CONCERNS POLICY

Student

Student Voicing Concerns Policy

A criminal offence which has been committed, is being committed or is likely to be committed

a person who has failed, is failing, or is likely to fail to comply with any legal obligation to which they are subject,

the health and safety of any individual who is being, or is likely to be, endangered

the environment has been, is being

Student Voicing Concerns Policy

- 16 The course of action to be taken may be one or more of the following:
- 16.1 Take no further action other than inform the student of the decision and the reasons for it.
- 16.2 Refer the matter for appropriate action under the Policies such as the [Dignity at Work and Study Policy](#), [Complaints Policy](#), [Staff or Student Disciplinary Policy](#), [Safeguarding Children and Adults at Risk Policy](#) or [Prevent Duty Policy](#).
- 16.3 Refer the matter to the Director of Legal Services .
- 17 Upon conclusion of the investigation the student will be informed of the outcome.
- 18 A student who is dissatisfied that no course of action is to be taken under 16.1 above, should raise the matter under the [Complaints Policy](#).
- 19 If at any point in the investigation process the investigator considers there to be an imminent threat to any person or property, they will report their concerns to the Campus Dean or Vice-Chancellor who will inform the appropriate internal and external authorities.

Notification to the subject(s) of the disclosure

20 Where there is an investigation, the person or persons identified as giving rise to the concern will be informed of each allegation made against them and any evidence supporting it and will be allowed to respond before any investigation is concluded.

Right to be accompanied

- 21 All staff invited to co-operate with an investigation have the right to be accompanied by a work colleague or trade union representative.
- 22 All students invited to co-operate with an investigation have the right to be accompanied by a friend, relative, Campus Safeguarding Officer or University of Law Union representative.
- 23 The companion will be required to respect the confidentiality of the disclosure and subsequent investigation.

Student Voicing Concerns Policy

Confidentiality

24 Where possible the identity of the student will be protected. There may be circumstances however where it will not be possible to proceed without revealing the disciplinary or court hearing or the student poses a risk to themselves or others.

25 The need for confidentiality may prevent the investigator providing specific details of the investigation to the student.

26 The student should treat any information about the investigation as confidential.

Malicious Allegations

27 If an investigation concludes that a disclosure has been made maliciously, in bad faith, or with a view to personal gain, the University reserves the right to take appropriate action which may include disciplinary action.

Protection for students raising concerns

28 Individuals who raise genuinely held concerns in good faith under this policy will not be subjected to any detriment as a result of such action, even if they turn out to be mistaken. Detriment includes unwarranted disciplinary action or victimisation.

29 If a student believes that they have suffered detrimental treatment as a result of raising concerns under this policy, they should raise the matter under the Complaints Policy.

30 Any staff or student who victimises or retaliates against those who have raised concerns under this policy will be subject to disciplinary action.

31 If a student who has raised a concern under this policy is not satisfied by the process or the outcome

Student Voicing Concerns Policy

- ◁ the industries and work activities for which the Health and Safety Executive is the enforcing authority under the Health and Safety (Enforcing Authority) Regulations 1998
- ◁ the health and safety of individuals at work, or the health and safety of the public arising out of or in connection with the activities of persons at work

Tel: 0300 003 1647

Online form: www.hse.gov.uk/contact/concerns.htm

The Local Authority

Contact them for

- ◁ matters which may affect the health or safety of any individual at work
- ◁ matters which may affect the health and safety of any member of the public arising out of or in connection with the activities of persons at work

For concerns about:

- ◁ child abuse allegations against a member of University personnel, contact the Local Authority Designated Officer

Student Voicing Concerns Policy

53-55 Butts Road
Coventry
CV1 3BH

Tel: 0300 303 3344

Email: whistleblowing@ofqual.gov.uk

Online form: www.smartsurvey.co.uk/s/ofqual-whistleblowing/

The Quality Assurance Agency for Higher Education (QAA)

For matters relating to the quality of service of an Access Validating Agency or a particular Access to Higher Education Diploma or course provider

The Quality Assurance Agency for Higher Education
Southgate House
Southgate Street
Gloucester
GL1 1UB
+44 1452 557000

AHE@qaa.ac.uk

UK Research and Innovation (UKRI)

For matters relating to possible conflicts of interest, conduct and ethics issues in research. Contact the relevant [Local Research Office](#) for further information