

A fresh application would be necessary for your return and this would need to be supported by our International Visa Office team. **Intermission is only granted for Tier 4 students in special circumstances** and it is therefore essential that you discuss your situation with our staff before making an application.

BPTC Students: Practitioner texts - You will be provided with a new set of materials when you return to the BPTC with the exception of the Civil Procedure White Book and

your Programme Leader), you can be supplied with updated copies but there will be a charge for this.

How can I intermit?

In order to ensure that intermission

of this document), or update them via ELITE (go to Student Support>Information>Update your details).

The re-registration form will need to be completed and returned within one month. If you decide at this stage to withdraw from the course, you will not be liable for any further course fees. If you are re-joining the course, once we have received the form, we will advise you of any increase in course fees which may be payable prior to your re-registration being finalised.

If we do not hear from you within one month, we will assume you do not wish to return and you will be withdrawn from the course.

Please note: if you have intermitted on medical grounds, the University may (in its absolute discretion) require evidence that you are fit to return to the course. If you are unable to obtain this from your medical practitioner or what is provided is deemed to be insufficient, the University may require a second medical opinion. In this case, you may be asked to submit yourself for examination by a medical practitioner nominated by the University. The Student Services team will advise you of this when they contact you about your return.

International Students: As explained above, Tier 4 students are very rarely able to intermit. However, if you were given permission to intermit and you require a Tier-4 visa for your return to the course, you will need to contact our International Visa Office, visaoffice@law.ac.uk, three months prior to your expected return date. The team will advise you if they can provide a CAS number and will inform you of any documentation needed.

Returning to your course

Prior to returning to the course, you should make sure that any funding is in place. Any increase in course fees will need to be paid prior to your return. If you have a sponsor, you should advise them of your plans to resume your course. Our Student Services team will be happy to assist you with any funding queries.

Socialising, Clubs and Societies

There are lots of opportunities to get to know other students whichever time of year you are returning to us. If you are returning at the start of your course, induction and the usual early-

At other times of the year, clubs and societies and employability events provide the ideal
pages on

ELITE and in and around Centres

- < Provide further evidence to substantiate the appeal, together with a full explanation of why this evidence was not supplied with the initial request;
- or
- < Demonstrate that the intermission process was not followed correctly and that this had a detrimental impact on the outcome;
- or
- < Demonstrate that the reviewer/panel reached a decision that no reasonable body could have reached.

It will not be sufficient simply to reiterate the original intermission request.

Version history

Version	Amended by	Revision summary	Date
V1.0		Approval and publication	July 2019
V1.1	Senior Quality Officer	Change to coding convention	April 2020