# Apprenticeships Student Terms and Conditions

Effective from 12th January 2023

Please note that these terms and conditions (these "Terms") apply to all Apprenticeship programmes designed and delivered by The University of Law Limited (No.07933838), ("the University") in or, (for online delivery) from the United Kingdom (each referred to in these Terms as a "Course" and together, the "Courses").

If you apply for one of the above Courses and your application is successful you will be provided with an Individual Training Plan by the University. If there is any inconsistency between the Individual Training Plan and these Terms, these Terms will prevail.

By reserving a place on one of the Courses you enter into a legally binding contract with the University which can only be varied by agreement in writing. You accept and agree to be bound by these Terms which include the fee schedule relating to your Course (the "Fee Schedule").

Your attention is drawn in particular to paragraphs 2 and 3.

Terms and conditions

#### 1. When this contract starts

1.1. As soon as you accept your offer of a place on a Course at the University, your contract with the University will start (and any applicable Cooling Off Period as described in paragraph 3 of these Terms will also start).

### 2. Non-financial obligations

- 2.1. By reserving a place on your Course you accept and agree to be bound by and comply with:
  - 2.1.1. all University policies that we publish (and update) on our website at <a href="https://www.law.ac.uk/policies/">https://www.law.ac.uk/policies/</a> from time to time including policies concerning: Accessibility, Cookies and Privacy, Data Protection (including the Data Protection Declaration), Data Retention, Disability Support, Diversity, Intermission, Modern Slavery, Safeguarding, Student Charter, Student Discipline (including the Student Discipline Regulations), Terms and Conditions of Website Use, Student Visa, Right to Study and Website Disclaimer:
  - 2.1.2. all rules and regulations relating to your Course contained in the student handbook including (without limitation) attendance and disciplinary rules, IT, exam rules, assessment regulations and appeals;
  - 2.1.3. all eligibility requirements of the relevant regulatory or validating body for your Course as detailed in your offer documentation, including (in each case without limitation and where applicable), obtaining membership and compliance with any "character and suitability" criteria;
  - 2.1.4. the University's own academic, English language and other eligibility requirements for your Course which you are required to meet prior to your enrolment; and

2.1.5. any disability support agreements applicable to your Course.

## 3. Your statutory right to cancel

### Your statutory right to cancel your place after accepting an offer.

- 3.1. Your contract with the University begins when you accept an offer to study with us as we have detailed in paragraph 1.1.
- 3.2. You have a statutory right to cancel this contract with the University within **14 calendar** days of the date you accept your offer to study with the University. This is known as a 'Cooling Off Period'.
- 3.3. You do not need to give us any reasons for cancelling your contract.
- 3.4. This statutory right is available to you under the United Kingdom's Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013.
- 3.5. Please note that you may have other rights to withdraw from your Course or your contract with the University outside of the Cooling Off Period. These rights and details on how you can exercise them are set out in this paragraph of these Terms.

## How to exercise your right to cancel within the Cooling Off Period

- 3.6. To exercise your right to cancel your place within the Cooling Off Period you need to make a clear statement to us that you wish to cancel. You can let us know that you wish to cancel during the Cooling Off Period by:
  - 3.6.1. cancelling through your Applicant Portal which can be accessed <a href="here">here</a>. This is the quickest and easiest way to cancel; or
  - 3.6.2. sending a clear statement by email to <a href="mailto:admissions@law.ac.uk">admissions@law.ac.uk</a>.
- 3.7. If you need help making your statement clear, you may also fill out the University's model cancellation form here but it is not obligatory to do so. If you wish to use this form, you may return it to us by email at admissions@law.ac.uk.
- 3.8. The date on which we receive your request to cancel your contract with us will be date of cancellation of your contract.

### How to cancel outside of the Cooling Off Period

3.9. If you wish to cancel your contract with us outside of the Cooling Off Period you should do so electronically using the following methods:

3.9.2. **from the start of Course Week 3**: by email to <u>apprenticeship-compliance@law.ac.uk.</u>

3.10.

5.5.	Any	Intermission	request	must	be	made	to	your	Skills	Coach	and	Programme	and

However, the University may need to make variations to your Course which it considers to be necessary including:

- 7.1.1. to reflect changes to the theory in an area of research or practices around the subject or its delivery;
- 7.1.2. as a result of a commissioning or accrediting body requiring certain content to be added to or changed within your Course;
- 7.1.3. if your educational experience would be or would be likely to be impaired if changes were not made to your Course.
- 7.2. Changes made by the University may include changes to the content and structure of your Course as well as the location, dates, times and method of its delivery. Nevertheless, prior to making any change to your Course which the University reasonably believes would result in you receiving a substantially different Course or service from us to what you agreed to when accepting your place on a Course (a "substantial change"), the University will notify you in writing.
- 7.3. If any change we propose would amount to a substantial change, you will be given the opportunity to:
  - 7.3.1. Transfer to a different Course; or
  - 7.3.2. cancel your place on your Course without incurring any penalties. If you wish to do this, you must give the University written notice within 14 days of being notified by the University of a substantial change to your Course. The University will not provide you with any compensation if this should occur.
- 7.4. These Terms are governed by English law and where necessary you can bring legal proceedings against us in the English courts. If you live in Scotland or Northern Ireland, you may also bring proceedings in the Scotlish Courts or Northern Irish Courts (as appropriate).
- 7.5. The University may transfer its rights and obligations under these Terms to another organisation. We 0((o)-5(b)3r)11( (se )-11a875 0o)-5(rg08.44(the )-1.444(.))TJETg08.44(y)-3121( )19(y1

- 7.8. If a court finds part of this contract illegal, the rest will continue in force. Each of the paragraphs of these Terms operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.
- 7.9. Your contract with the University is made up of these Terms, and any other documents which we have expressly told you about either in these Terms.
- 7.10. Reference in these terms and conditions (or in our policies at 2.1.1) to any:
  - 7.10.1. statute, regulation or other legislation, including subordinate legislation;
  - 7.10.2. government agencies, departments or regulatory bodies, such as Education and Skills Funding Agency;
  - 7.10.3. requirements imposed by Government agencies or departments or